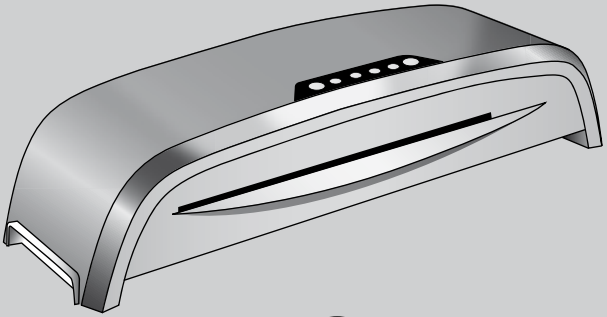
Fellowes

Office Laminator

Neptune A3



GB Please read these instructions before use.

F Lire ces instructions avant utilisation.

E Lea estas instrucciones antes de usar la máquina.

D Diese Anleitungen vor Gebrauch genau durchlesen.

I Primo dell'uso, si raccomanda di leggere questo manuale di istruzioni.

NL Gaarne deze instructies eerst te lezen voordat u de machine in gebruik neemt.

S Läs dessa anvisningar innan du använder apparaten.

DK Læs venligst denne vejledning før anvendelse.

FIN Lue nämä ohjeet ennen käyttöä.

N Vennligst les nøye igjennom denne bruksanvisningen før bruk.

PL Przed użyciem proszę zapoznać się z tą instrukcją.

RU Перед эксплуатацией устройства ознакомьтесь с содержанием данной инструкции.

GR *Διαβάστε τις παρακάτω οδηγίες πριν από τη χρήση.*

TR Kullanmadan önce lutfen bu talimatlari okuyen.

CZ Pred použitím si pročtěte tyto pokyny.

SK Pred použitím si prečítajte tieto pokyny.

H Kérjük, hogy használat elött olvassa el az utasításokat.

P Leia estas instruções antes da utilização.

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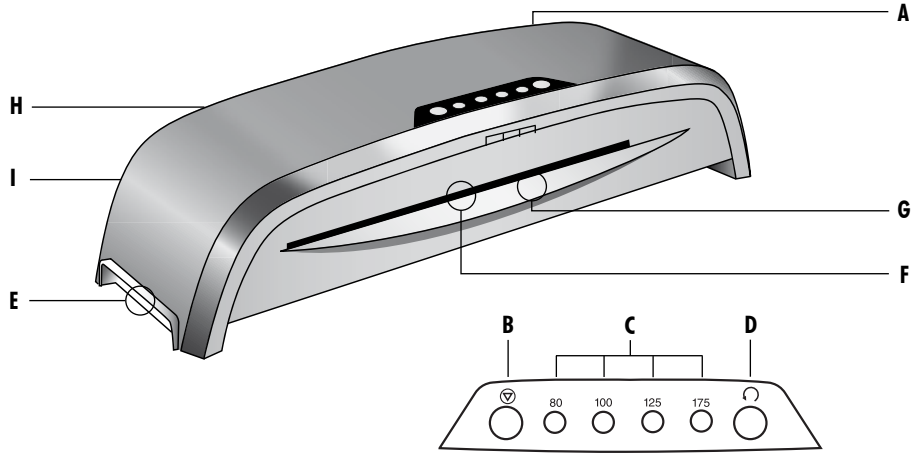
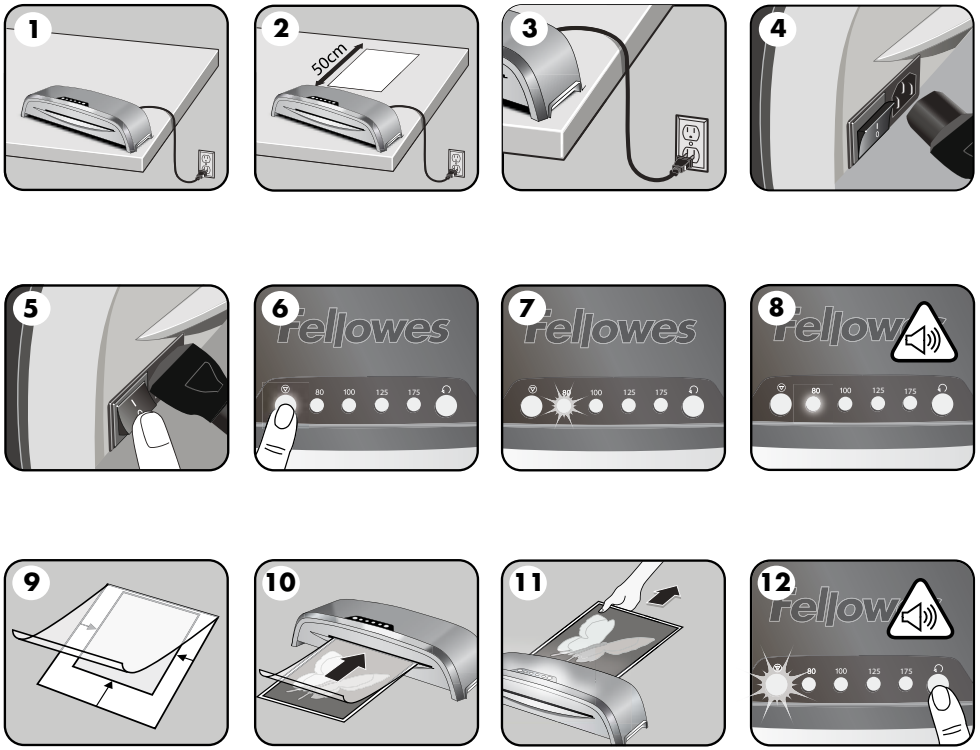
LAMINATOR CONTROLS



QUICK START GUIDE



ENGLISH GB

CAPABILITIES

Performance

Format	A3
Entry width	325mm
Pouch thickness (min)	75 microns (per side)
Pouch thickness (max)	175 microns (per side)
Estimated heat-up time	4 minutes
Cool down time	30-60 minutes
Lamination speed	approx. 50cm/min (fixed speed)
Number of rollers	4
Ready indication	Light & beep
Reverse function	Yes
Clear Path / Anti-jam engine	Yes
LED interface	Yes
Power Save / Auto shut-off	Yes (60 mins)
Photo-capable	Yes
Carrier-free	Yes
Carry handles	Yes

Technical Data

Voltage / Frequency / Current(Amps)	220-240V AC, 50/60Hz, 2.5A
Wattage	530 Watts
Dimensions (HxWxD)	120 x 555 x 245mm
Net weight	6.5 kg
Laminating capacity (max document thickness)	1mm
Min pouch	75 micron (total thickness = 2 x 75 = 150 micron)
Max pouch	175 micron (total thickness = 2 x 175 = 350 micron)

IMPORTANT SAFETY INSTRUCTIONS

CAUTION: Please read before use and keep for future reference.

When laminating;

- plug the machine into an easily accessible socket.
- to prevent electrical shock - do not use the appliance close to water, do not spill water on to the appliance, power cord or wall socket.

DO ensure the machine is on a stable surface.

DO test laminate scrap sheets and set the machine before final laminations.

DO remove staples and other metal articles prior to laminating.

DO keep the machine away from heat and water sources.

DO turn off the machine after each use.

DO unplug the machine when not in use for an extended period.

DO use pouches designed for use at the appropriate settings.

DO keep away from pets, while in use.

DO NOT leave the power cord in contact with hot surfaces.

DO NOT leave power cord hanging from cupboards or shelves.

DO NOT use appliance if the power cord is damaged.

DO NOT attempt to open or otherwise repair the machine.

DO NOT exceed the machines quoted performance.

DO NOT allow minors to use this machine.

DO NOT laminate sharp or metal objects (eg: staples, paper clips).

DO NOT laminate heat-sensitive documents (eg: tickets, ultrasounds etc).

DO NOT laminate with self-adhesive pouches (which require a cold setting).

DO NOT laminate an empty pouch.

LAMINATOR CONTROLS

A	On/off switch	F	Pouch / document entry slot
B	Standby button & LED ⏻	G	Entry support shelf
C	Pouch selection buttons (80,100,125,175 microns)	H	Pouch / document exit
D	Reverse button & LED ↺	I	Cooling system vents
E	Carry handles		

FEATURES & TIPS

'System-Check' function
When switched on, the machine performs a 'System-Check' function. The control panel lights quickly flash in sequence to check their operation.

'Safe Start' function
When switched on, the machine has a default 'Safe Start' function which starts to warm-up at the 80 micron setting. You may select other temperature settings as required.

'Reverse' function
To eject the laminating pouch during use, press and hold down the reverse button until the pouch has ejected from the machine.

'Power Save' function
If the machine is not active for 60 minutes, the 'Power Save' function will place the machine into standby mode. To operate the machine, press the 'standby' button.

- Always put the item to be laminated into the appropriate sized pouch.
- This machine does not need a carrier to laminate. It is a carrier-free mechanism.
- Always test laminate with a similar size and thickness before final process.
- If required, trim excess material from around the item after lamination and cooling.
- For best results, use Fellowes ® brand pouches: Enhance 80, Impress 100, Capture 125, Protect 175
- When working with different pouch thickness' (temperature settings) it is recommended to start first with the thinnest pouches.
- Prepare pouch and item for lamination. Place item within pouch centred and touching the leading sealed edge. Ensure the pouch is not too large for the item.

SETTING UP THE LAMINATOR

1. Ensure the machine is on a stable surface.

2. Check there is enough clear space (min 50cm) behind the machine to allow items to pass through freely.

3. Select the correct power lead for the appropriate power supply. Plug the machine into an easily accessible mains socket.

4. Insert the power lead in to the power socket (located at the rear of the machine).

HOW TO LAMINATE

5. Switch the power on (located next to the power socket), the red power LED will light up.

6. Turn the machine 'On' using the 'standby' button.

7. The default setting is 80 mic. thickness, if laminating different thickness pouches choose between 100, 125 or 175 pouch thickness as required. The selected button will flash red during warm-up or cool-down periods.

8. When the selected temperature is reached, the flashing light will change from flashing red to solid green colour and a signal will sound.

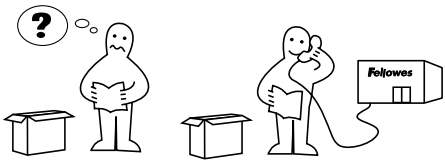
9. Place the document into the open pouch. Ensure the document is centred against the sealed edge. Use the appropriate pouch size for the document.

10. Ensure the pouch enters the machine sealed edge first. Keep the pouch straight and central within the slot, not on an angle. Use the entry markings as a guide.

11. Upon exit, the laminated pouch is hot and soft. To prevent jamming remove the pouch immediately. Place pouch on to a flat surface to cool.

12. To eject a pouch, press and hold down the reverse button until the pouch is ejected from the front of the machine. The Standby button will flash and the alert will sound.

NEED HELP?



Let our experts help you with a solution.

Customer Service... **www.fellowes.com**

Always call Fellowes before contacting your place of purchase, see the rear cover for contact details.

WORLDWIDE WARRANTY

Fellowes warrants all parts of the laminator to be free of defects in material and workmanship for 2 years from the date of purchase by the original consumer. If any part is found to be defective during warranty period, your sale and exclusive remedy will be repair or replacement, at Fellowes' option and expense, of the defective part. This warranty does not apply in cases of abuse, mishandling or unauthorised repair. Any implied warranty, including that of merchantability or fitness for particular purpose, is hereby limited in duration to the appropriate warranty period set forth above. In no event shall Fellowes be liable for any consequential damages attributable to this product. This warranty gives you specific legal rights. You may have other legal rights that vary from this warranty. The duration, terms and conditions of this warranty are valid worldwide, except where different limitations, restrictions or conditions may be required by local law. For more details or to obtain services under this warranty, please contact Fellowes or your dealer.

PRODUCT REGISTRATION

Thank you for purchasing a Fellowes product. Please visit www.fellowes.com/register to register your product and benefit from product news, feedback and offers. Product details can be found listed on the rating plate positioned on the rear side or underside of the machine.

TROUBLESHOOTING

Problem	Possible cause	Solution
No 'red' power on LED	Machine is not switched on	Switch on machine at rear next to plug inlet and at the wall socket
Ready light does not come on after a long period	Machine is in a hot or humid area	Move the machine to a cooler and dry area
Pouch does not completely seal the item	Item may be too thick to laminate	Pass through the machine again
	Temperature setting may be incorrect	Check pouch thickness is correctly selected and pass through again
Pouch has waves or bubbles	Temperature setting may be incorrect	Check pouch thickness is correctly selected and pass through again
Pouch is lost in the machine	Pouch is jammed	Select reverse button and pull out the item by hand
Jamming	Pouch was used 'open end' first	
	Pouch was not centred on entry	
	Pouch was not straight upon entry	
	Empty pouch was used	
Pouch is damaged after lamination	Damaged rollers or adhesive on rollers	Pass cleaning sheets through the machine to test and clean rollers

STORAGE & CLEANING

Switch off the machine at the wall. Allow the machine to cool.
The outside of the machine can be cleaned with a damp cloth. Do not use solvents or flammable materials to polish the machine.
Cleaning sheets can be used with the machine. When the machine is warm – run the sheets through the machine to clean any residue off the rollers.
For optimum performance, it is recommended that cleaning sheets are used with the machine regularly.

W.E.E.E.

This product is classified as Electrical and Electronic Equipment. Should the time come for you to dispose of this product please ensure that you do so in accordance with the European Waste of Electrical and Electronic Equipment (WEEE) Directive and in compliance with local laws relating to this directive.

For more information on the WEEE Directive please visit www.fellowesinternational.com/WEEE

Declaration of Conformity
Useful Phone Numbers

Declaration of Conformity

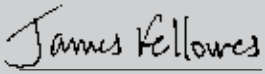
Fellowes Manufacturing Company

Yorkshire Way, West Moor Park, Doncaster, South Yorkshire, DN3 3FB, England declares that the model Neptune A3 conforms with the requirements of (RoHS) the Restriction of Hazardous Substances Directive 89/336/EEC. The Low Voltage Directive 72/73/EEC as amended by directive 92/68/EEC. The Electromagnetic Compatability Directive 89/336/EEC as amended by directive 92/31/EEC & 96/68/EEC and the following Harmonised European Normes EN standards and IEC standards.

Information Technology Product: EN-60950-1 2001 / IEC-60950-1 2001

EMC: EN-55014-1 / A2 : 2002 EN-55014-2 / A1 : 2001 EN-61000-3-2 : 2000 EN-61000-3-3 / A1 : 2001

Itasca, Illinois, USA
December 2008



James Fellowes

Help Line

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Fellowes

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